



# Folksworth C of E (VC) Primary School

Apreece Road, Folksworth, Peterborough, PE7 3TY

**Headteacher:** Miss Michelle Norbury

**Telephone:** 01733 240562

**Email:** [office@folksworth.cambs.sch.uk](mailto:office@folksworth.cambs.sch.uk)

**Website:** <https://folksworth.eschools.co.uk>



Monday 29<sup>th</sup> April 2019

Dear Parent/Carer,

## NOTICE OF PARENT GOVERNOR ELECTION

I am writing to you to invite you to stand for election as a parent governor.

In our school we have provision for four parent governors and there is currently one vacancy.

The governing board, with the headteacher, has overall responsibility for the running of the school.

Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction
- Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff
- Overseeing the financial performance of the school and making sure its money is well spent

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing board's work. Training is available free of charge for all governors and this governing board has an expectation that those new to being a governor will attend induction training.

The attached sheet summarises the circumstances under which someone cannot serve as a governor. Please note that parents/carers who have paid employment in the school for 500 or more hours per academic year, or who are elected members of the Local Authority, are not eligible to stand in these elections.

Nominations must be from parents or carers with children at the school on the first day of the elections which will be Thursday 16<sup>th</sup> May 2019. If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than Monday 13<sup>th</sup> May 2019. You may also include a short personal statement to support your nomination, which should be no longer than 400 words. The statement should cover the following:

- evidence of the skills and experience you can offer the governing body
- your commitment to undertake training and development to acquire or develop the skills to be an effective governor;
- how you plan to contribute to the future work of the governing body.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours sincerely,

Miss Michelle Norbury  
Headteacher

We are committed to providing high quality education in a Christian context, in which our children can flourish and develop as well-rounded individuals.