Folksworth Church of England (VC) Primary School

Charging and Remissions Policy



Inspiring a love of learning through
the bonds of **family, faith** and **friendship.**

Date: October 2018
Review date: October 2020

We are committed to providing high quality education in a Christian context, in which our children can flourish and develop as well-rounded individuals.

INTRODUCTION
The Charging and Remissions policy exists to give guidance about the funding of curriculum and extra-curricular activities which cannot be funded through the school budget.

THE NATURE OF CHARGING.
The Governing Body of Folksworth Church of England Primary School believes that the school should be able to provide a range of special activities for the enrichment of school life. Where costs are incurred that cannot be met by the school, parents/carers may be asked for a voluntary contribution.

ACTIVITIES WITHOUT CHARGE
There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;

- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;

- instrumental and vocal music tuition which is part of the National Curriculum

- instrumental and vocal tuition for children in care;

- entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

CALCULATING CHARGES
When charges are made for an activity (excluding the optional activities), whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who cannot pay the full charge. Support for cases of hardship will come through the school budget, voluntary contributions and fundraising.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

CHARGEABLE ACTIVITIES

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not:

  (a) part of the National Curriculum;

  (b) part of a syllabus for a prescribed public examination which the pupil is being prepared for at school;

  (c) part of religious education.

- board and lodgings on residential visits (subject to remission arrangements).

- cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.

- cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school.

- provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.

IMPLEMENTATION

Swimming

Parents/carers of children attending the swimming pool in Oundle will be asked to pay a weekly contribution towards the cost of transport and pool hire.

Materials

The school may charge for ingredients and materials where parents/carers and pupils will own the resulting product such as in cooking and for some art and craft activities.

Breakages

Parents/carers may be asked to meet in full or part the cost of repairs and/or replacing equipment, or the fabric of the school (e.g. broken window) where the Headteacher deems such damage to be the result of a pupil's behaviour.

School trips and Residential visits.

The school may ask for voluntary contributions to the school for general funds and/or to fund activities that will enrich our pupils' education.

In any case where an activity cannot be afforded without voluntary funding, this will be made clear to the parents by the school. If the activity is cancelled all monies paid will be returned to parents.

Early Birds/ Stay and Play

The extended provision for Early Birds and Stay and Play is charged at the following rates:

Early Birds: £3.00 per session

Stay and Play: £7.50 per session

All payments for this provision must be made in advance. For pupils eligible for pupil premium a 50% subsidy will be applied.

EXTRA-CURRICULAR ACTIVITIES

School Clubs
No charge will be made to parents/carers attending after school clubs that are run by teaching staff. For clubs run by outside agencies a charge may be applied.

ENTITLEMENT

Remissions
The school will give consideration to the remission of charges to parents or carers who receive the following support payments:

- Income Support
- Income based Job-seekers Allowance
- Child Tax Credit (where the person is not receiving Working Tax Credit as well)
- Support under part VI of the Immigration and Asylum Act 1999
- Guaranteed Element of State Pension Credit
- Income related employment and support allowance
- Universal credit.

Children of families who receive these payments are also entitled to free school meals.

Parents who are eligible for the remission of charges will be dealt with confidentially.

The headteacher and chair of governors will authorise the remission of charges.

The school may choose to subsidise part or all of the payment of some charges for certain activities and pupils, and this will be determined by the governing body and headteacher.

No child will be discriminated against due to parental inability or unwillingness to make a financial contribution.

ASSESSMENT
The Headteacher is responsible for the application of the charging and remissions policy.

REVIEW
The Resources Committee of the Governing Body will monitor the use of the charging policy.

Ratification of Policy

Charging and Remissions Policy

Presented to: Resources Committee

Policy ratified on:

Signed by:
Chair of Committee :……..

Chair of Governors:……..……..

Headteacher:……..……..