



Inspiring a love of learning through  
the bonds of family, faith and friendship.

# Folksworth C of E (VC) Primary School

Apreece Road, Folksworth, Peterborough, PE7 3TY

**Headteacher:** Michelle Norbury NPQH

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Thursday 12<sup>th</sup> November 2020

Dear Parents/Carers,

I am writing to inform you of a vacancy on our governing board for a parent governor.

## The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

## The role of a parent governor

As a parent governor, you'll work with the board to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the board is connected with, and is aware of the views of, parents and the local community.

## To be a governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the governing board delivers effective governance

## Expectations of governors

- Attendance at meetings
- Maintaining confidentiality
- Committing to training
- Visiting the school

## How to apply

If you would like to nominate a parent please complete the nomination form and return to the school office **by Friday the 20<sup>th</sup> of November at 3.00pm**. If we receive more applications than there are vacancies, a ballot will be carried out.

If you have any queries about the process or would like to find out more about being a parent governor please contact the Headteacher.

Yours sincerely

Michelle Norbury  
**Headteacher**

## **Nomination Form for Parent Governor Election**

**Please return to the school office no later than Friday 20<sup>th</sup> November 2020 at 3.00pm**

**Nominated Parent/Carer Name:**

**Child's Name:**

[illegible]

I confirm that I am a parent or carer of a registered pupil at the school and am not:

- An elected member of the local authority
- Paid to work in the school for more 500 hours in any consecutive 12 month period

..... Signed by nominated parent  
..... Please print name

I confirm that I am a parent or carer of a registered pupil at the school:

..... Signed by parent making nomination  
 ..... Please print name